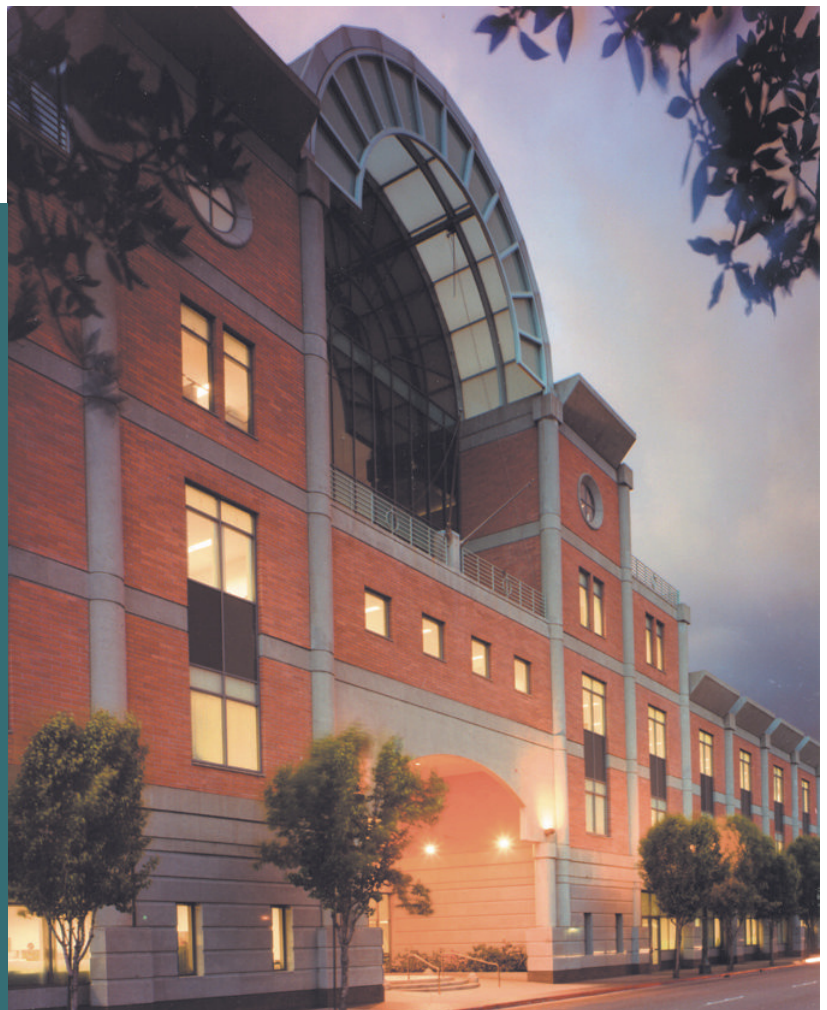


**SAN JOAQUIN**  
— COUNTY —  
*Greatness grows here.*



# EMPLOYMENT OPPORTUNITY MANAGEMENT ANALYST III

APPROXIMATE ANNUAL SALARY

**\$104,523- \$127,049**

FINAL FILING DATE: July 16, 2024



## WHY THE HUMAN SERVICES AGENCY?

The Human Services Agency employs approximately 1,400 individuals and has an annual 2023-2024 operating budget of \$533M. The Agency determines eligibility for and delivers human services in accordance with state and federal regulations through five operating bureaus: Administration, Adult & Community Services, Income Maintenance, Children Services, and Employment & Youth Services.

The Human Services Agency offers opportunities for a life of self-reliance and fulfillment through comprehensive and integrated programs designed to assist their clientele to break the cycle of dependency and poverty.

## ABOUT THE POSITION

The Human Services Agency is seeking an experienced professional who desires an exciting employment opportunity as a Management Analyst III.

### *Mission Statement*

*Our mission is to lead in the creation and delivery of services that improve the quality of life for our community. We focus on providing benefits and services to families in need.*



Have Recruitment Questions?  
Email: [humanresources@sjgov.org](mailto:humanresources@sjgov.org)  
Phone (209)468-3370



Recruitment  
0724-RM0226-DP



Human Resources  
44 N San Joaquin St  
Third Floor, Suite 330  
Stockton, California 95202



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## TYPICAL DUTIES

This is the advanced journey level class in the Management Analyst series. An employee in this class functions independently in a variety of assignments designed to assist County management staff in the administration of one or more County departments.

- Performs detailed studies of policies, procedures, organization, operations, services, finances and related matters.
- Advises and assists department heads and others in fiscal, organizational and procedural matters.
- Participates in the preparation, review, and administration of departmental budgets.
- Assists in preparation of capital improvement program.
- Researches and analyzes laws, policies, and other regulatory requirements and changes; develops policy statements for management approval.
- Confers with representatives of other agencies or departments; coordinates projects; serves as liaison between departments.
- Prepares reports of studies and recommendations; prepares and answers correspondence and questionnaires.
- May supervise others as assigned.

## MINIMUM QUALIFICATIONS

**Education:** Graduation from an accredited four year college or university with a major in public or business administration, economics, social or behavioral science, or a closely related field.

**Experience:** Three years of responsible managerial, fiscal, personnel or governmental administrative and/or analytical work, one year of which must have been at a level equivalent to Management Analyst II in San Joaquin County service.

**Substitution:** A Master's Degree in public or business administration, economics, or a closely related field from an accredited college or university may be substituted for one year of experience.

This is a Departmental Promotion. Candidates must be currently employed with the Human Services Agency.



**HUMAN SERVICES AGENCY**  
SAN JOAQUIN COUNTY



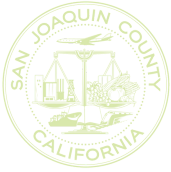
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## CASHABLE COMPENSATION

*3% COLA increase effective July 2025*



> **LEARN MORE**

Cashable Compensation	STEP 1	STEP 5
Annual Salary	\$100,504	\$122,163
1% Deferred Compensation	\$1,005	\$1,222
<b>Total Compensation</b>	<b>\$101,509</b>	<b>\$123,385</b>



## Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our SJC Engage wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

> **LEARN MORE**

## HOW TO APPLY:

<https://www.jobapscloud.com/SJQ>

### Human Resources Office Hours:

Monday-Friday 8:00 am to 5:00pm; excluding holidays.

When a filing date is indicated, applications must be filed with Human Resources Division before 5:00 p.m. or postmarked by the final filing date. Resumes will not be accepted in lieu of an application. Applications sent through counter inter-office mail, which are not received by the final filing date, will not be accepted. (The County assumes no responsibility for mailed applications which are not received by the Human Resources Division).



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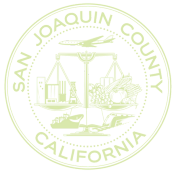


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## ***Make San Joaquin County your new home!***

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts, and culture. Whatever your interest, it can most likely be found in San Joaquin County.

### **Arts, Culture, and Recreation**

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots. The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage. Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond. Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



### **Education**

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys University and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.

### **Equal Employment Opportunity**

San Joaquin County is an Equal Employment Opportunity (EEO) Employer and is committed to providing equal employment to all without regard to age, ancestry, color, creed, marital status, medical condition, national origin, physical or mental disability, political affiliation or belief, pregnancy, race, religion, sex, or sexual orientation.

